



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.
Director
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Chief Deputy Director
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Medical Director

January 10, 2014

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.
Director

SUBJECT: **REQUEST TO INCREASE DELEGATED AUTHORITY PERCENTAGE IN
THE BOARD LETTER TO AMEND SIX LEGAL ENTITY AGREEMENTS
FOR FISCAL YEARS 2013-14 AND 2014-15**

This memorandum is to comply with Board Policy Manual, Section 5.120, Authority to Approve Increases to Board Approved Contract Amounts. The Policy mandates that any department requesting a percentage increase in delegated authority exceeding ten percent of the total contract amount must provide a detailed justification and advance written notice to your Board, with a copy to the Chief Executive Officer, at least two weeks prior to the Board Meeting at which the proposed contract is to be presented.

The Department of Mental Health (DMH) requests an additional ten percent for a total of twenty percent delegated authority for the following six Legal Entity (LE) Agreements: 1) Pacific Clinics; 2) Penny Lane Centers; 3) San Fernando Valley Community Mental Health Center, Inc.; 4) Special Services for Groups; 5) Telecare Corporation; and 6) The Help Group Child and Family Center. This will allow DMH to pay for additional mental health services for transition age youth, ages 16-25, at risk for psychosis and to provide preventive interventions targeting both conversion to psychosis and the functional disability that precedes full blown psychosis through the Center for the Assessment and Prevention of Prodromal States (CAPPS) which is a Community-Defined Evidence Practice. These six LE Contract Service providers were identified as qualified agencies through a Request for Services solicitation process for implementation of the CAPPS Demonstration Pilot that DMH is implementing in the eight Service Areas of Los Angeles County.

This authority will allow DMH greater capacity to amend contracts for new funding streams and programs/services and implement such programs/services in a timely and expeditious manner. Therefore, in most instances, where speed and response time are of key importance, the objectives to maximize, prioritize, and increase access to services will more effectively meet the County's mission "To Enrich Lives Through Effective and Caring Service."

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Should there be a need to exceed the twenty percent delegated authority, DMH will return to your Board with a request for authority to amend the LE Agreement accordingly.

If you have any questions or concerns, please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:MM:TB:SF:jn

c: Health Deputies
Executive Officer, Board of Supervisors
Chief Executive Officer
County Counsel
Robin Kay, Ph.D.
Margo Morales
Deputy Directors
District Chiefs
Kimberly Nall
Richard Kushi